

Position Description

POSITION DETAILS

Position Title:	Senior Traffic Engineer
Work Location:	Level 28, 459 Collins Street, Melbourne VIC 3000
Position Reports To:	Director / Senior Associate / Associate
Employment Type:	Permanent Full Time

KEY ATTRIBUTES

- Have a desire to continue to develop a rewarding career in the traffic and transport industry.
- Have experience in a variety of project areas, with particular expertise in one or more areas.
- Have the ability to apply sound judgement, professional traffic engineering and transport planning knowledge to all tasks to achieve project outcomes.
- Have excellent analytical skills.
- Have excellent oral and written communication skills.
- Have a high level of technical competency in one or more areas.
- Demonstrate ability to work efficiently against project budgets.
- Continuing professional development and professional networking.

MAIN DUTIES/RESPONSIBILITIES

A Senior Traffic Engineer is responsible for:

- Managing projects from inception to completion.
- Liaising with clients and other stakeholders.
- Scoping of jobs.
- Preparing fee proposals for assigned projects.
- Assist in procuring repeat business from existing clients.
- Assist in establishing new clients.
- An ability to work effectively within multi-disciplinary teams and to negotiate, influence and secure agreements from government agencies.
- Assigning, directing, coordinating and supervising work of other professional and technical staff, including staff they have or share responsibility for.



- Assisting in the professional development of junior staff.
- Reviewing work for technical accuracy, quality and adequacy against project requirements.
- Managing multiple projects, work priorities and workloads to deliver on time and budget.
- Liaising with other consultants, and officers of government agencies.
- Presenting at internal meetings, public meetings and other for a.
- Presentation of expert testimony at planning panels and VCAT, where appropriate.
- Keeping responsible Director informed of project progress.
- Assist in achieving Traffix Group objectives, including marketing activities and business development.
- Implementation of the Integrated Management System (IMS) within area of responsibility as a Project Manager or as directed by a Project Manager.

Specific tasks include, but are not limited to:

- Preparing fee proposals.
- Prepare and/or oversee traffic presentation of Development Impact Assessments.
- Complex technical analysis of traffic/transport impacts.
- Analysis of traffic engineering and parking data using spreadsheets, SIDRA and other simulation models.
- Preparation of traffic engineering and transport planning reports.
- Schematic design of road, intersection and parking layouts.
- Undertake and/or assist with Road Safety Audits.
- Undertake site inspections as required, includes work on weekends and after hours If necessary, for the project.
- Undertake / supervise traffic surveys as required.

SKILLS & EXPERIENCE

Qualifications

- Bachelor of Engineering (Civil) or equivalent.

Experience

- 3-10 years' experience, preferably in a similar industry.

Skills

- Excellent written and verbal communication skills.
- Well organised and able to meet deadlines.
- Advanced knowledge of Microsoft Office Suite of products (Word, Excel, Powerpoint, Outlook).
- Advanced knowledge of SIDRA or other simulation models.
- Advanced knowledge of relevant technical standards and guidelines.

PERFORMANCE GOALS

- Complete assigned tasks on time and to a high standard.
- Deal with clients and employees professionally at all times.

